



BC BDAR

BC Bad Date & Aggressor
Reporting Project

BC Bad Date and Aggressor Reporting Project Assistant

Contract position: 20 hours per week, annual contract (possibility of being renewed depending on duration of the project).

Salary: \$30,000

Location: This position is remote, so applicants from anywhere in BC are welcome.

Contact: Please send your cover letter and resume to info@bcbdar.org. Applications without cover letters will not be considered. Only shortlisted candidates will be contacted for an interview.

Application deadline: February 16, 2024 5:00 pm PDT

Start date: April 2024

About the Project

The BC Bad Date and Aggressor Reporting (BC BDAR) project will create a province-wide bad date reporting system for sex workers. A bad date is anything a sex worker does not want themselves or other workers to experience, and a bad date reporting system is a peer-led network where sex workers anonymously share reports about bad dates with each other so they can make informed decisions in taking new clients.

About the Project Assistant Position

The BC BDAR Project Assistant will report to the Project Coordinator and Research Lead as well as work alongside the BC BDAR Working Group (made up of Living in Community, PACE, Peers Victoria, SWAN Vancouver, and WISH Drop In Centre Society), a Regional Advisory Group made up of 4 organizations who support sex workers from smaller communities across the province, and a Peer Advisory Group made up of a diverse group of active sex workers from across the province.

BC BDAR prides itself on being a collaborative and adaptable work environment. The Project Coordinator and Research Lead will provide structure and accountability as needed to the Project Assistant to collectively move through our project goals. We welcome and encourage knowledge exchange and mentorship among the BC BDAR team and all of our advisory groups.

This contract position will be administered through WISH Drop In Centre Society on behalf of the BC BDAR Working Group.

This position is right for you if you're the type of person who...

- Enjoys writing both to communicate ideas and to correspond and collaborate with others
- Enjoys conceptual and systematic problem solving
- Prefers working from home in a self-directed environment
- Finds satisfaction in staying organized (and probably keen on your agenda, journaling, or productivity tools!)
- Has current or lived experience as a sex worker
- Is passionate about social justice

The position is flexible in terms of the way you structure your work hours, however we generally aim for:

- Weekly BC BDAR team check-ins over Zoom
- Daily written team check-ins over Slack
- Additional team meetings as required over Zoom or Slack
- Bi-weekly Working Group Meetings over Zoom
- Monthly Regional and Peer Advisory Group Meetings over Zoom

Responsibilities

Communications (50% of overall workload)

- Work with Project Coordinator and Research Lead to prepare information for research reports, infographics, presentations, promotional materials, newsletters, stakeholder meetings, and consultations.
- Lead the creation and scheduling of social media posts for BC BDAR on Instagram, Facebook, and X and monitor direct messages and monitor the info@bcbdar.org email for inquiries and other general correspondence.
- Schedule regular and ad hoc virtual and in-person meetings for the BC BDAR Working Group, Regional Advisory Group and Peer Advisory Group.
- Attend all BC BDAR meetings to maintain accurate documentation of discussions and decisions, and distribute meeting minutes in a timely manner.

Bad Date Report System Design and Implementation (50% of overall workload)

- Collaborating with Research Lead in brainstorming and mapping out different aspects of bad date reporting system design and development based on research.
- Assisting with research interviews and collaborative design meetings with sex workers and sex work support organizations.
- Working alongside the Research Lead and tech partners to develop the bad date reporting system.
- Assist the Research Lead with the compilation and assessment of community input and evaluation of the bad date reporting system.
- Assist the Research Lead and Project Coordinator with the documentation of the process and outcomes of implementing the bad date reporting system.

Preferred Skill set

- Applicants with sex work experience are prioritised.
- Strong writing and communication skills
- Basic familiarity with using spreadsheets like Excel or Google Sheets
- Experience publishing and maintaining public social media accounts
- Strong organization skills and experience with scheduling meetings
- Ability to work independently and collaboratively with a team
- Strong note-taking skills
- Critical thinking - both in terms of problem solving and thinking critically about societal injustice
- Knowledge of services and supports for people who sell or trade sex in BC
- Experience using the following tools
 - o Google Docs & Sheets
 - o Slack
 - o SurveyMonkey
 - o Canva
 - o Zoom
 - o Facebook, Instagram, and X

We prioritize hiring individuals with lived or current experience in sex work, as well as individuals who identify as BIPOC and/or LGBTQ2S+. We are open to candidates who are early in their careers as well as those with decades of experience.